



**HEALTH CARE SERVICES
DIRECTIVE-ADULT
Manual of Policies and Procedures**

Title

TELE-HEALTH

Legal References (includes but is not limited to)	Related Policies/Procedures (includes but is not limited to)	Other References (includes but is not limited to)
IC 11-8-2-5	01-02-101 01-04-101	National Correctional Healthcare Standards

I. PURPOSE:

The purpose of this Health Care Services Directive (HCSD) is to provide guidelines for the provision of health care services via Tele-Health equipment.

II. DEFINITIONS:

For the purposes of this HCSD, the following definitions are provided.

- A. **TELE-HEALTH SERVICES:** Health services provided via Tele-Health equipment by a qualified health care professional licensed in the State of Indiana.
- B. **TELE-HEALTH EQUIPMENT:** Computer equipment or other electronic communication devices used to provide patient encounters with health care professional, including, but not limited to monitors, cameras, secure internet connections, and other equipment designed for use in Tele-Health encounters.
- C. **TELE-HEALTH PROVIDER:** Physician, Psychologist, Nurse Practitioner, Physician's Assistant, or Master-Level Mental Health Professional with a valid Indiana license to practice.

III. GUIDELINES:

- A. Tele-Health providers must possess a valid, non-restricted Indiana license in their discipline.
- B. Tele-Health encounters may not proceed unless the patient has expressed consent to the encounter in accordance with HCSD 2.12, "Consent and Refusal."

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- C. All Tele-Health transmissions shall be encrypted, or otherwise secured to ensure patient confidentiality and the protection of health information in accordance with HCSD 1.15A, “Privacy of Care,” and HCSD 1.14A, “Health Records.”
 - D. A Health Services staff member shall accompany patients when required during the Tele-Health encounter, to ensure a safe and secure environment and to assist the provider and patient.
 - E. The Tele-Health encounter and the Tele-Health Provider’s report shall be documented and integrated into the health record in accordance with HCSD 1.14, “Health Records.”
 - F. Tele-Health encounters shall be completed only for non-emergent or non-urgent appointments. Tele-Health may be used for emergent or urgent assessment only if after hours, and the on-call provider requests Tele-Health to aid in assessment.
 - G. The health services vendor shall be compliant with the rules and regulations of the Medical Licensing Board of Indiana.
 - H. Tele-Health delivery shall have the approval of the Chief Medical Officer or designee.
- IV. APPLICABILITY:
- This Health Care Services Directive is applicable to all facilities providing Health Services to incarcerated adults.

signature on file

Kristen Dauss, MD
Chief Medical Officer

Date